



## Accommodation Fees (Optional)

Homestay / Shared Placement fee	\$250	Once
Homestay fee (Single) Adult	\$300	Per Week
Shared Accommodation fee (Single)	\$210	Per Week
Shared Accommodation fee (Twin)	\$170	Per Week

## Airport Pickup (Optional)

Arrive / Depart (Melbourne Tullamarine Airport)	\$110	One way
Arrive / Depart (10 PM to 6 AM) (Melbourne Tullamarine Airport)	\$160	One way

## USI PRIVACY NOTICE

Do you have a Unique Student Identifier (USI):

Yes      No

If "Yes" please specify USI \_\_\_\_\_

If you do not already have a Unique Student Identifier (USI) and you would like Universal Institute of Technology (UIT) to apply for a USI to the Student Identifiers Registrar (Registrar) on your behalf, UIT will provide to the Registrar the following items of personal information about you:

- your name, including first or given name(s), middle name(s) and surname or family name as they appear in an identification document;
- your date of birth, as it appears, if shown, in the chosen document of identity;
- your city or town of birth;
- your country of birth;
- your gender; and
- your contact details.

When we apply for a USI on your behalf the Registrar will verify your identity. The Registrar will do so through the Document Verification Service (DVS) managed by the Attorney-General's Department which is built into the USI online application process if you have documents such as a Medicare card, birth certificate, driver licence, Australian passport, citizenship document, certificate of registration by descent, ImmiCard or Australian entry visa.

If you do not have a document suitable for the DVS and we are authorised to do so by the Registrar we may be able to verify your identity by other means. If you do not have any of the identity documents mentioned above, and we are not authorised by the Registrar to verify your identity by other means, we cannot apply for a USI on your behalf and you should contact the Student Identifiers Registrar.

In accordance with section 11 of the Student Identifiers Act 2014 Cth (SI Act), we will securely destroy personal information which we collect from you solely for the purpose of applying for a USI on your behalf as soon as practicable after the USI application has been made or the information is no longer needed for that purpose, unless we are required by or under any law to retain it.

The personal information about you that we provide to the Registrar, including your identity information, is protected by the Privacy Act 1988 Cth (Privacy Act). The collection, use and disclosure of your USI are protected by the SI Act.

If you ask UIT to make an application for a Unique Student Identifier on your behalf, UIT will have to declare that UIT has complied with certain terms and conditions to be able to access the online student identifier portal and submit this application, including a declaration that UIT has given you the following privacy notice:

- may be disclosed to:
  - Commonwealth and State/Territory government departments and agencies

You are advised and agree that you understand and consent that the personal information you provide to us in connection with your application for a USI:

- is collected by the Registrar for the purposes of:
  - applying for, verifying and giving a USI;
  - resolving problems with a USI; and
  - creating authenticated vocational education and training (VET) transcripts;

- may be disclosed to:
  - Commonwealth and State/Territory government departments and agencies

and statutory bodies performing functions relating to VET for:

1. the purposes of administering and auditing Vocational Education and Training (VET), VET providers and VET programs;
2. education related policy and research purposes; and
3. to assist in determining eligibility for training subsidies;

- VET Regulators to enable them to perform their VET regulatory functions;

- VET Admission Bodies for the purposes of administering VET and VET programs;

- Current and former Registered Training Organisations to enable them to deliver VET courses to the individual, meet their reporting obligations under the VET standards and government contracts and assist in determining eligibility for training subsidies;

- schools for the purposes of delivering VET courses to the individual and reporting on these courses;

- the National Centre for Vocational Education Research for the purpose of creating authenticated VET transcripts, resolving problems with USIs and for the collection, preparation and auditing of national VET statistics;

- researchers for education and training related research purposes;

- any other person or agency that may be authorised or required by law to access the information;

- any entity contractually engaged by the Student Identifiers Registrar to assist in the performance of his or her functions in the administration of the USI system; and

• will not otherwise be disclosed without your consent unless authorised or required by or under law.

You can find further information on how the Registrar collects, uses and discloses the personal information about you in the Registrar's Privacy Policy or by contacting the Registrar on email [usi@industry.gov.au](mailto:usi@industry.gov.au) or telephone the Skilling Australia Information line on 13 38 73, international enquiries +61 3 5454 5280. The Registrar's Privacy Policy contains information about how you may access and seek correction of the personal information held about you and how you may make a complaint about a breach of privacy by the Registrar in connection with the USI and how such complaints will be dealt with.

You may also make a complaint to the Information Commissioner about an interference with privacy pursuant to the Privacy Act, which includes the following:

- misuse or interference of or unauthorised collection, use, access, modification or disclosure of USIs; and
- a failure by us to destroy personal information collected by you only for the purpose of applying for a USI on your behalf.

For information about how UIT collects, uses and discloses your personal information generally, including how you can make a complaint about a breach of privacy, please refer to UIT's privacy policy which can be found on the website [www.uit.edu.au](http://www.uit.edu.au).

Name of Student:

\_\_\_\_\_

Signature of acceptance by the student :

\_\_\_\_\_

Date:                    /                    /                    (day/month/year)



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## INTRODUCTION

The Pre-Training Review (PTR) is a two-way platform between UIT and the prospective student to determine the most appropriate qualification for the student to enroll in. It ensures that UIT understands your objectives for undertaking the course, recognises competencies previously achieved and determines the proposed learning strategies and materials are suitable before you commence the course. At the conclusion of the PTR, UIT will make an assessment and the outcomes will be known to the student prior to commencing the course. It is advised that you read the Student Handbook found at [www.uit.edu.au](http://www.uit.edu.au) prior to attempting this PTR.

## Section A – Prospective Learner

1. Why do you want to do this course?

*(Pick only one option)*

This qualification suits my background and interests

It will help me get a job

I need it to do the higher level VET course that I really want to do

I need it to enter a higher education course

2. Do you have any previous qualifications relevant to the course you are applying for?

No

Yes – please list qualifications below:

3. What is your preferred learning style?

I learn through seeing

I learn through listening or being told what and how to do things

I learn through doing, moving, touching, and practicing

All of the above

4. Do you require additional special assistance in undertaking the course?

Yes – list below      No

Note: These can relate to physical impairments or learning or reading difficulties.

5. Have you researched your intended course and found out all the relevant information relating to delivery and timetabling of the course you intend to undertake?

Yes

No

6. Have you been informed about the tuition fees and fee payment options?

Yes

No

7. Are you aware of the pre-requisites or entry requirements for the course you intend to undertake?

Yes

No

Not Applicable

8. Have you accessed the Student Handbook and policies from the UIT website [www.uit.edu.au](http://www.uit.edu.au)?

Yes

No

## Section B – Course Suitability

*The following questions are based on the qualification information found on [www.uit.edu.au](http://www.uit.edu.au).*

9. Which of the units shown in the qualification structure are of most interest to you?



10. Which of the possible jobs shown are of most interest to you?

14. Do you plan to undertake further study after the course you're applying for? If so, what course are you interested in?

11. Which specified assessment methods do you think would be most challenging to you?

Student Name:

Student Signature:

Date:

/ / (day/month/year)

12. Which specified expected entry requirements do you possess? If your answer is none, please answer Q13.

13. If you don't possess the expected entry requirements, why do you think you would be able to successfully complete this course in the expected time?



**INTRODUCTION**

As part of UIT's admission procedures, we undertake a preliminary assessment of an applicant against the DIBP 'Genuine Student' and 'Genuine Temporary Entrant' (GTE) criteria. Further information on these criteria can be found on the DIBP website – <http://www.border.gov.au/Trav/Visa-1/500->

The GTE requirement is an integrity measure to ensure that the student visa programme is used as intended and not as a way for international students to maintain ongoing residency in Australia. Please ensure you:

- ✓ Thoroughly answer the questions below and attach additional pages if required (stating the question number). You may write your answers in your native language and have someone (such as your education agent) translate for you.
- ✓ Complete **all questions**. If any questions are not answered or left blank, the form will be returned to you to complete.

Based on the information provided, UIT will make a decision on whether to accept your application.

**TO BE COMPLETED BY THE STUDENT**

Applicant name:		Date of birth:	
Course 1:			
Course 2:			
Course 3:			

**1. How will your selected UIT course(s) be helpful to you after you return to your home country? What are your career plans after you return to your country?**

Please be very specific with your answer that is based on your individual circumstances. Stating generic reasons such as "To improve my English" or "To get a better job" would not be sufficient and would not satisfy our GTE assessment. Please provide supporting documentation if possible. If you require more space for your answer, please add additional pages.

## EMPLOYMENT HISTORY

2. Please enter your work experience from most recent to oldest: (date must be in dd/mm/yyyy format)

Job 1:		Start: / /	Finish: / /
Job 2:		Start: / /	Finish: / /
Job 3:		Start: / /	Finish: / /

3. Are there any gaps (6 months or more) between any of your jobs?

Yes – answer below      No

If yes, please state what you were doing during this this period:

4. Are you currently working?

No – answer below      Yes

If no, when was the last time you had full-time employment? \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (enter month/year)

Please state your role and responsibilities during this employment:

## EDUCATION

5. What level of education have you completed? Tick one or more of the following:

High school	Month & Year Completed:	
Bachelor	Month & Year Completed:	
Other – please specify:	Month & Year Completed:	





**10. For this student visa application, are you also applying to study other courses at another education provider, commencing after your studies at UIT?**

Yes – answer below      No

If yes, provide details:

Provider Name: \_\_\_\_\_ Course Name: \_\_\_\_\_

**11. Did you have any visa problems or were you reported to the Department of Immigration and Border Protection (DIBP) for any breach of visa conditions, or was a visa extension application refused?**

Yes – answer below      No

If yes, please provide details:

**12. Have you previously applied for any type of visa in another country?**

Yes – answer below      No

If yes, what was the visa type and was the visa granted or refused? – Please provide details below:

Country: \_\_\_\_\_

Visa Type: \_\_\_\_\_ Granted or refused? \_\_\_\_\_

*If visa was refused, please provide a copy of the visa refusal letter.*

**13. Are you considering applying for another visa in Australia, after completing your studies?**

Yes – answer below      No, I will return home after my studies

If yes, please state the type of visa you will apply for and what will you do if the next visa application is refused?

## CHOOSING AN EDUCATION PROVIDER AND COURSE

14. Why did you choose UIT for your studies and not another education provider?

15. Provide four (4) other education providers that you have researched for study in Australia:

Provider 1:	
Provider 2:	
Provider 3:	
Provider 4:	

16. If a staff of UIT or person from the Australian immigration called you and asked what courses you will be studying and what subjects are in those courses, could you immediately provide this information?

Yes, I could provide this information

No, I could not provide this information

17. Why did you choose to study in Australia? That is, instead of other countries such as USA, UK, Canada or New Zealand?

18. If similar courses are available in your home country, why have you decided to study the course(s) in Australia?

Please be **specific** in your answer. For example, stating that you 'wish to study in an English-speaking country' would not be a sufficient response.

19. Are you over the age of 30 years?

Yes – answer below      No

If yes, please advise why you have decided to now study in Australia?

Please be **specific** in your answer. *Note: Being a mature applicant will bring closer assessment from immigration.*

## CHOOSING AN EDUCATION PROVIDER AND COURSE

**20. How will you fund your study and living expenses during your studies in Australia? Do you have sufficient financial capacity to support your study and living expenses?**

**21. If Australian immigration requested you to provide documentation confirming you have sufficient financial capacity to support your studies in Australia, could you provide it?**

Yes      No

To calculate what funds you require and what evidence you may need to provide, refer to the Australian immigration website <http://www.border.gov.au/Trav/Stud/More/Student-Visa-Living-Costs-and-Evidence-of-Funds>

*If required, UIT may request you to supply documentation confirming you have the sufficient financial capacity.*

## OTHER INFORMATION

**22. What are your proposed living arrangements whilst in Australia studying?**

**23. Are you planning to work while you are studying in Australia?**

Yes – answer below      No  
If yes, please state why?

**24. Are you married?**                      Yes      No

**25. Do you have children?**              Yes      No

**26. Are you applying for a student visa only for yourself, or will family members be accompanying you?**

Yes, only for myself                      No, my family members will be accompanying me  
If no, please provide more information:

## 27. Do you have family members already living in Australia?

Yes – provide details below      No

### STUDENT DECLARATION

I declare that the information supplied in this application is true and correct. I declare that I have a genuine intention to study the course for which I have applied and that I have access to sufficient funds to cover travel expenses, tuition fees and living expenses for the duration of my studies and to support my dependents as declared in this document.

I understand that UIT reserves the right to withhold any amount of pre-paid fees, should my visa application be refused based on having provided false or fraudulent documentation, incorrect previous visa application history, or information regarding my capacity to fund my studies in Australia.

I also understand that it is a condition of this application that I provide any written consents necessary to enable UIT to independently verify any information supplied by me in relation to this application.

Name (please print your name clearly):

Signature:

Date:

/ / (day/ month / year)

UIT reserves the right to withhold any amount of pre-paid fees, on receipt of refund application due to visa refusal, should a visa refusal be for reasons that indicate incorrect and false information was provided within this document.

### STUDENT DECLARATION

I, the education agent, acting on behalf of UIT (as representative) or the student, declare that:

1. I have assessed and regard that the applicant fulfils the criteria as a Genuine Temporary Entrant as defined by the Australian Department of Immigration and Border Protection.
2. The applicant is genuine in making this application and has every intention of completing all courses listed in the application.
3. I am satisfied that the information provided by the student in this application is genuine and true.
4. I confirm I have sighted the applicant's financial records and confirm that these documents are genuine and the applicant has access to sufficient funds to cover course, travel and living costs for the first 12 months of his/her stay in Australia, and that these documents can be provided to the relevant Australian embassy for verification if requested.

Representative Office or Agency Name:

Signature:

Representative Office / Agency Staff Member Name:

Date:

/ / (day/ month / year)