

Personal Details:

Family name:

Given names:

Date of birth: / / (day/month/year)

Gender: Male Female

Passport No:

Nationality:

Current DHA Location:

Offshore Onshore (Please specify current Visa)

Visa Type: Student Working Holiday Tourist Other

Visa Expiry Date: / /

Are you applying for a Student Visa: Yes No

Contact Details:

Address:

Suburb:

Postcode: Country:

Home phone:

Mobile phone:

Email address:

Educational Details: highest level

Name of Qualification:

School attended:

Completed: Yes Year:

Country/State:

English Proficiency

IELTS / PTE Score:

Other:

Victorian Student Number (VSN):

If you are aged 25 or below at time of enrolment, enter your VSN. If you are new to the Victorian Education system or do not have your VSN, then tick the "No Number" box:

VSN: No Number

RPL or Credit Transfer

Are you applying for a credit transfer? Yes No

Are you applying for Recognition of Prior Learning? Yes No

Copies of your transcripts and unit syllabus must be certified and attached.

Enrolment and Material fee

Item	Amount	Frequency
Enrolment Fee: All courses (Non-refundable)	\$300	Once
Material Fee: All courses	\$300 Maximum	Per Course

Please tick the relevant courses

	Course Fee	Duration	Start Date
10695NAT - Certificate IV in TESOL (Teaching English to Speakers of Other Languages)	\$3,500	10 weeks	
BSB40215 - Certificate IV in Business	\$5,500	26 weeks	
BSB51918 - Diploma of Leadership & Management	\$10,000	52 weeks	
BSB61015 - Advanced Diploma of Leadership & Management	\$10,000	52 weeks	
BSB51415 - Diploma of Project Management	\$10,000	52 weeks	
BSB61218 - Advanced Diploma of Program Management	\$10,000	52 weeks	
BSB42415 - Certificate IV in Marketing and Communication	\$6,000	29 weeks	
BSB52415 - Diploma of Marketing and Communication	\$10,000	52 weeks	
BSB61315 - Advanced Diploma of Marketing and Communication	\$10,000	52 weeks	
BSB80615 - Graduate Diploma of Management (Learning)	\$16,000	52 weeks	

Overseas Student Health Cover (OSHC) (Please tick the relevant option)

Single Couple Family Already have OSHC

All possible fees

Fee Type	Amount	Notes
RPL (Recognition of Prior Learning): All courses (indicative fee per unit)	\$500	Negotiated Per Application
Re - Enrolment fees	\$300	Minimum Per Unit
Late assessment submission	\$150	-
Request for transcripts	\$25	-
Late payment fee (Each Instalment)	\$50	Each

UNIQUE STUDENT IDENTIFIER (USI)

If you have a Unique Student Identifier (USI) please specify the number:

No Yes Number: _____

Refund Policy

The full refund policy is available on the website (www.uit.edu.au) or can be requested from UIT Administration. The key events that will cause a refund are identified below. Please ensure you read this and the notes below before signing this application. The enrolment fee is non-refundable in all situations (except first 2 situations in number 1 below).

SITUATION	REFUND of Course Fees	REFUND of Enrolment Fee
1 UIT does not deliver the program for which the student has paid for the following reasons: • The course does not begin on the agreed commencement Date. • The offer is withdrawn by the Institute. • The course ceases to be provided, at any time, after it commences but before it is completed. • The course is not provided in full to the student because a sanction has been imposed on the registered provider.	Full refund of unspent fees (if student does not accept alternative course offered by UIT)	Yes (only in first two situations)
2 Student (offshore or onshore) is refused an Australian Student Visa (copy of refusal letter required) or illness or disability prevents the student from taking up the course.	All prepaid and enrolment fee less \$500	No
3 Student default - where UIT has not entered into a written agreement with the student that meets the requirements of section 47B of the ESOS Act (refer 47E (1) (b) (i) of the Act) - that is, a compliant agreement.	All prepaid fees less \$500	No
4 Onshore student is refused an Australian Student Visa but student already commenced his/her course (copy of refusal letter required); includes visa extension & new applications.	Remaining unspent fees, less \$500	No
5 Student defaults or withdraws from course during visa processing but already commenced his/her course.	Remaining unspent fees, less \$500	No
6 Student withdraws from course 10 weeks (70 days) or more prior to eCoE commencement date.	70% of All prepaid fees	No
7 Student withdraws from course 5 weeks (35 days) or more prior to eCoE commencement date	50% of All prepaid fees	No
8 Student withdraws from course less than 5 weeks, on the eCoE commencement date or after that date.	No	No
9 If a student has also paid a deposit for future courses when enrolling in a package of courses then.	Deposit paid less \$500 for each course	No
10 Student defaults due to one or more of the following acts and CoE(s) gets cancelled by institute; • the student failed to pay an amount payable to the provider for the course; • the student breached a condition of their student visa; including non-commencement of course • misbehaviour by the student / breach of code of conduct	No refund for all courses in package	No refund
11 Student is granted permanent residency/obtains visa other than student visa, after the course commencement date.	No refund. Full course fees due as per student agreement	No

Declaration

I authorise the Universal Institute of Technology (UIT) to obtain enrolment and academic information from any of my previous or current education providers. I understand that UIT will take remedial and corrective measures if the information provided is false and misleading.

I declare that I have genuine access to sufficient funds whilst in Australia, to meet my financial commitments to UIT and cover all tuition, Overseas Student Health Cover and living expenses for any dependents and myself.

I understand that I may be contacted by a UIT representative and asked a series of questions in relation to this application and that the Australian Department of Home Affairs (DHA) will undertake their own determination of any criterion for visa purposes. I am aware that information relating to my application may be provided to DHA. I understand that upon accepting an offer of admission from UIT, that I am required to complete a minimum 6 months of study in the principal course.

I declare that the information I have supplied on this form and any documentation supporting this form is true and correct. I understand that the giving of false or incomplete information may lead to the refusal of my application or cancellation of enrolment. I have read and understood the published course information in the brochure or web site and I have sufficient information about the UIT fees and charges policy, its deferral, suspension and cancellation policy and its refund policy (either posted or downloaded from web site).

I understand that information is collected on the application form and during my enrolment in order to meet the Institute's obligations under the Education Services for Overseas Students Act (ESOS Act) and the National Code to ensure student compliance with the conditions of their visas and their obligations under Australian immigration laws generally. The authority to collect this information is contained in the ESOS Act. Information collected about me on this form and during my enrolment can be provided, in certain circumstances, to the Australian Government and designated authorities and if relevant, the Tuition Assurance Scheme and the ESOS Assurance Fund Manager. In other instances information collected on this form or during my enrolment can only be disclosed with my consent or required by law.

I understand that if I have applied through an approved UIT agent all correspondence relating to my application will go to that agent. I also understand that fees may rise. I accept liability for payment of all fees and I agree to abide by the Fee Refund Policy which is current at the time of my studies at UIT. I have also read the section in the UIT website (<https://www.uit.edu.au/living-in-melbourne/living-cost/>) relating to costs of living and I understand that living expenses in Australia may be higher than in my own country and I confirm that I am able to meet these costs. This agreement and the availability of a complaints and appeals processes does not remove the right to take action under Australia's Consumer Protection Laws.

Student's Signature

Date: / / (day/month/year)

Parent's/ Guardian's Signature: (If under 18)

Date: / / (day/month/year)

Agents Stamp